

## Your Health and Safety Responsibilities

### **Complete the New Worker Safety Orientation Checklist before you commence actual work activities:**

Ensure that you and your manager/supervisor complete the New Worker Safety Orientation Checklist prior to commencing actual work activities. This will help you know where to find the important persons and information to keep you safe and healthy in the workplace.

### **Please read before your first day:**

#### Your Rights and Responsibilities

No matter what work we do for PHSA and Agencies, we all have a responsibility to ensure a safe and healthy workplace.

Your responsibilities as an employee as defined by the Workers Compensation Act (WCA) are:

- Work in a safe manner at all times to prevent injury to self and others.
- Carry out work in accordance with established safe work procedures.
- Use or wear personal protective equipment, devices and clothing as required.
- Actively participate in all required safety training and education sessions.
- Refuse to perform unsafe work.
- Report all unsafe acts or conditions to your supervisor or manager.
- Remember, you cannot be reprimanded for refusing unsafe work but you **MUST** report it as soon as possible!

A Young or New Worker is defined in the *Occupational Health and Safety Regulation Part 3, Rights and Responsibilities* as:

#### Young or New Workers

"*new worker*" means any worker who is

- a) new to the workplace,
- b) returning to a workplace where the hazards in that workplace have changed during the worker's absence,
- c) affected by a change in the hazards of a workplace, or
- d) relocated to a new workplace if the hazards in that workplace are different from the hazards in the worker's previous workplace;

"*young worker*" means any worker who is under 25 years of age.

[Enacted by B.C. Reg. 105/2007, effective July 26, 2007.]