



The **University of British Columbia (UBC)** is Canada's third largest university and consistently ranks among the 40 best universities in the world. Primarily situated in Vancouver, UBC is a research-intensive university and has an economic impact of \$4 billion to the provincial economy. The **UBC Faculty of Medicine** educates health professional and life sciences students at the undergraduate, graduate and postgraduate levels, and pursues research – in the laboratory, in clinical settings and at the population and public policy level – to improve the health of people worldwide.

**BC Children's Hospital (BCCH)** cares for the province's most acutely ill or injured children and youth and pediatric patients with chronic medical disorders, and provides developmental and rehabilitation services to children and youth throughout BC. BCCH offers a wide range of health services and specialized health programs, is a leading acute care teaching facility, and conducts research to advance health and care through the BC Children's Hospital Research Institute, in partnership with the UBC. The pediatric residency program and 18 pediatric subspecialty training programs are accredited by the Royal College of Physicians and Surgeons of Canada.

### **Grand Rounds Co-Chair**

**The University of British Columbia, Department of Pediatrics  
BC Children's & Women's Hospital**

The Grand Rounds Co-Chair is responsible for the coordination and oversight of the schedule and logistics for the Department's Grand Rounds and Advances CME sessions. Work performed will include:

- Leads the planning for the academic Rounds annual schedule with support from the Rounds administrative assistant
- In May will review the previous year's Rounds schedule to confirm eligible Divisions or groups for the upcoming academic year
- As part of planning, will review and update as needed the Rounds priorities guidelines policy for how sessions are allocated and the order of priority
- Review the proposed Rounds curriculum and content for planned sessions
- Review and approve all CME correspondence that will be distributed by Rounds administrative assistant to notify Department faculty
- Provide approval of final Rounds schedule for the new year
- Faculty lead in managing Department Rounds during the year
- Regularly attends weekly Rounds sessions and fill in as Moderator for sessions lacking one
- Arrange in advance a replacement faculty to cover role for sessions that the Chair is unable to attend
- Approve Division or rotation switch requests. Intercede if Divisions cancel session last minute
- Provide escalation to Divisions that fail to respond to administrative staff communications or failure to provide required documents in a timely manner



- Review evaluations of sessions and suggest changes or improvements
- Meet with Associate Head, Education and Senior Manager, Education at the end of each academic year to review feedback for Rounds and Advances Track sessions

Review of applications will commence immediately. Interested applicants should submit a letter and their curriculum vitae including a list of three references by **April 22, 2024** to:

**Sylvia Wu**

Senior Manager Education  
Department of Pediatrics, UBC  
BC Children's & Women's Hospital  
Vancouver, BC **Email: [swu@cw.bc.ca](mailto:swu@cw.bc.ca)**

**Term: 2 years**

**Compensation: \$2,500 Stipend per annum**

The anticipated start date is **June 1, 2024**

Ranked among the world's top medical schools with the fifth-largest MD enrollment in North America, the UBC Faculty of Medicine is a leader in both the science and the practice of medicine. Across British Columbia, more than 12,000 faculty and staff are training the next generation of doctors and health care professionals, making remarkable discoveries, and helping to create the pathways to better health for our communities at home and around the world.

The Faculty - comprised of approximately 2,200 administrative support, technical/research and management and professional staff, as well as approximately 650 full-time academic and over 10,000 clinical faculty members - is composed of 19 academic basic science and/or clinical departments, three schools, and 24 research centres and institutes. Together with its University and Health Authority partners, the Faculty delivers innovative programs and conducts research in the areas of health and life sciences. Faculty, staff and trainees are located at university campuses, clinical academic campuses in hospital settings and other regionally based centres across the province.

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person. All qualified candidates are encouraged to apply; however Canadians and permanent residents of Canada will be given priority.